



**Position Description: Shift Supervisor/Cook 2**  
**Revised: April 2021**

<b>Overview:</b>	The Shift Supervisor/Cook 2 position is a 30-hour per week, seasonal position that is responsible for cooking nutritious, tasty meals for campers and staff as well as supervising kitchen assistant(s) during their shift.
<b>Position Dates:</b>	May 17, 2021 - approx. August 20, 2021 with the possibility of this becoming a year-round position.
<b>Days/Times:</b>	Generally Tuesday-Saturday, 2:00 pm-8:00 pm (.75 FTE)
<b>Wage:</b>	\$16.00-\$19.00/hour (commensurate with experience)
<b>Responsible To:</b>	Executive Director, Program Associate

**Responsibilities:**

1. Meal preparation and serving
2. Operate specialized food service equipment
3. End-of-day cleaning
4. Receive and unpack food and supplies
5. Inventory supplies
6. Clean and maintain food service equipment and facilities
7. Participate in ongoing professional training
8. Observe safety and security procedures; report potentially unsafe conditions

**Supervisory Requirements:**

1. Supervise up to 5 other kitchen staff at a time.

**Requirements of the Position:**

1. Must be at least 18 years of age
2. Must be able to pass criminal and sex offender registry background checks
3. Must be able to work well independently as well as functioning as part of a team
4. Possess basic cooking skills for groups of 15-150
5. Excellent interpersonal skills
6. Effective verbal communication skills
7. Ability to lift and carry 30 lbs
8. Ability to work shifts that may be physically demanding and require the employee to remain on his/her feet for the majority or entirety of the shift
9. Ability to handle many diverse tasks/projects at one time; ability to prioritize and complete them on time
10. Have a California food handling license (supervisor qualifications is a bonus)

**Education/Experience:**

1. At least 1 year experience is preferred.
2. Supervisory experience is preferred.

**Benefits:**

1. Meals are provided when the camp kitchen is open
2. Paid sick leave will be granted according to California state law

**General Standards of Employment at Mt. Cross:**

1. Willing to be open and affirming about working within a faith-based organization (specifically one that is Lutheran)
2. Willing to listen, understand, and serve our constituents and clients with respect, compassion, and intuition. This encompasses all types of groups with various backgrounds and needs, with an emphasis on Lutheran congregations in northern California and Nevada.
3. Willingness to work a flexible schedule, including nights and weekends
4. An understanding of, or a willingness to learn about, the philosophy and mission of outdoor ministries (and specifically that of Mt. Cross) and a willingness to work within it.
5. A strong desire and excitement to follow and exemplify Mt. Cross' mission statement
6. Eligible to be legally employed in the United States